**CHIMNEY SWIFT CHIMNEY RESTORATION FUND APPLICATION FORM**

**INSTRUCTIONS:** Read the [Chimney Swift Chimney Restoration Fund Application Guidelines](https://www.birdscanada.org/about-us/funding-opportunities/chimney-swift-fund-application-guidelines/) before completing this form. Answer all relevant questions below (adjust spacing of each section as needed) and send your completed form along with the required supporting material by email to [chimneyswiftfund@birdscanada.org](mailto:chimneyswiftfund@birdscanada.org). **If you do not receive a confirmation of receipt within three working days of submitting your application, please contact** [**chimneyswiftfund@birdscanada.org**](mailto:chimneyswiftfund@birdscanada.org) **again.**

**Section 1. Applicant information**

|  |  |  |  |
| --- | --- | --- | --- |
| Full name: |  | | |
| Organization name (if applicable): |  | | |
| Street address: |  | | |
| City: |  | | |
| Province: |  | Postal code: |  |
| Telephone: |  | | |
| Email: |  | | |
| Have you previously received funding from the Chimney Swift Chimney Restoration Fund?  Yes  No | | | |

**Section 2. Property information**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Are you the property owner?**  Yes  No  **If not, please provide the requested information about the owner below:**  (If you are acting on behalf of a third party, you will also need to supply a letter signed by the owner indicating that you have the authority to coordinate the repair work) | | | | | | | | |
| Owner’s full name: | |  | | | | | | |
| Street address: | |  | | | | | | |
| City: | |  | | | | | | |
| Province: | |  | | Postal code: | |  | | |
| Telephone: | |  | | | | | | |
| Email: | |  | | | | | | |
| **Property address for which the application is being made:** | | | | | | | | |
| Street address: | |  | | | | | | |
| City: | |  | | | | Province: |  | |
| Postal code: | |  | Geographic coordinates: | | |  | | |
| **On what type of building is the structure to be repaired located?** | | | | | | | | |
| Residential | Commercial | | Office/Public | | Educational | | | Religious |
| Agricultural | Industrial | | Other (specify): | | | | | |

**Section 3. Use of the structure by Chimney Swifts**

(If you are unsure about the answers to the questions in this section, please contact [chimneyswiftfund@birdscanada.org](mailto:chimneyswiftfund@birdscanada.org))

|  |
| --- |
| **Has the structure to be repaired been used by Chimney Swifts as a nest site or roost, or both?**  Nest site  Roost  Both  Unknown |
| **Has the use of the structure by Chimney Swifts been monitored through a regional/provincial initiative (e.g., SwiftWatch, Québec Chimney Swift Roost Survey)?**  Yes  No  Unknown  If yes, specify which one: |
| **How many years of data demonstrating the use of the chimney by Chimney Swifts are available?** \_\_\_\_year(s)  Unknown |
| **What year was the structure last used by Chimney Swifts?** \_\_\_\_\_\_  Unknown |
| **What is the maximum number of Chimney Swifts ever recorded using the structure?**  \_\_\_\_\_  Unknown |
| **How close is the structure to another known roost?** \_\_\_\_\_km Unknown |
| **How close is the structure to another known nesting site?** \_\_\_\_\_km  Unknown |
| **Comments**: |

**Section 4. Project Description**

|  |
| --- |
| **Briefly describe the proposed repair work and provide the approximate start and completion dates.** |
| Proposed repair work:  Approximate start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approximate completion date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Urgency of the repair work:** how soon should the repair work be conducted?  This year  It could be postponed to next year |

**Section 5. Project cost**

|  |  |
| --- | --- |
| **Provide a detailed breakdown of the estimated total project cost (the content of the left column can be modified as needed).** | |
| Evaluation fees(e.g., architect, engineer) | $ |
| Materials | $ |
| Labour costs | $ |
| Other (specify): | $ |
| Other (specify): | $ |
| Other (specify): | $ |
| **Total** | $ |
| **Amount requested** (the maximum ask cannot exceed 50% of the total anticipated project costs)**:**  $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Please provide the amount and source of matching funds to complete this project** (e.g., personal funds or additional grants from municipal or provincial government or conservation organization; add lines if needed):  $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**Additional documents**

Please include the following with your application:

* A letter from the property owner if you are acting on behalf of a third party
* The estimate/quote from the company conducting the repair work
* 2-5 photos of the structure showing the damage to be repaired
* Copies of plans, drawings, or illustrations relating to the proposed repair work (if available)
* Copies of all required permits for repair work to occur (if available)
* Letter of support from a local, regional or provincial conservation organization involved in Chimney Swift conservation. This is optional but it will make your application more competitive ([contact us](mailto:chimneyswiftfund@birdscanada.org) if you need help identifying an organization).

Please check box:

**In submitting this application form to the Chimney Swift Chimney Restoration Fund I/we hereby certify that the information provided is accurate. I/We also understand that, by submitting this form, I am/we are authorizing Birds Canada to share the information contained herein with partners**.